

APPLICATION PROCESS FOR GOVERNOR'S APPOINTMENT TO THE OHIO DEVELOPMENTAL DISABILITIES COUNCIL

Application Requirements:

Applicants for appointment to the Ohio Developmental Disabilities Council must complete and return the following to Council office by close of business on **June 30, 2009**:

1. Application for Governor's Appointment to the Ohio Developmental Disabilities Council
2. Resume or vita (preferably one page).
3. Two letters of recommendation to be received by Council office no later than close of business on June 30, 2009, (An email submission by that date will be accepted as long as a hard copy is sent in soon after. Email submissions should be sent to carla.sykes@dmr.state.oh.us)

Applicants selected for recommendation will be required to complete the state of Ohio "State Boards and Commissions Application and Questionnaire" which is enclosed. **Do Not Complete it Now.** However, you must sign the statement indicating that you will complete the state of Ohio form only if your name is sent to the governor by the Council.

Applicants Must Meet One of the Requirements for Council Member Representation As Specified By The DD Act:

Members appointed by the Governor must meet the requirements of one of the following categories:

1. An individual with a developmental disability.
2. Parent or guardian of a child with a developmental disability.
3. An immediate relative or guardian of an adult with a mentally impairing developmental disability who cannot advocate for himself/herself.
4. An immediate relative or guardian of an institutionalized or previously institutionalized individual with a developmental disability or an individual with a developmental disability who resides or previously resided in an institution.
5. A representative from a county board of mental retardation/ developmental disabilities serving persons with developmental disabilities.
6. A representative from a private agency serving persons with developmental disabilities.
7. A representative from a private non-profit organization serving persons with developmental disabilities.

Important Note: Categories 1, 4 and 7 are the primary categories open this year, although a representative might also be chosen from category 6.

Process Following Submission of Application

1. The Nominating Committee of Council will review information submitted by all applicants.
2. Those applicants who meet membership requirements and may fill Council needs in terms of geographic diversity, ethnic and cultural diversity, representation of rural and urban areas, and so forth, will be invited to attend a group Interview Meeting with the Nominating Committee in August. Those applicants selected by Nominating Committee and Council will be submitted to the governor.
3. Those individuals appointed by the governor will be notified of their appointment by the governor's office. Council will ask the governor's office to make the appointments by October 1st.

Submission of Application:

All materials should be mailed to:
Nominating Committee
Ohio Developmental Disabilities Council
8 East Long Street, Suite 1200
Columbus, Ohio 43215

Applications cannot be considered unless all items are received by June 30, 2009. Please remind those persons writing letters of recommendation of the deadline.

**2009 APPLICATION FOR
GOVERNOR'S APPOINTMENT TO THE
OHIO DEVELOPMENTAL DISABILITIES COUNCIL**

(PLEASE TYPE OR PRINT LEGIBLY)

NAME:

First, Middle, Last

LEGAL ADDRESS:

TELEPHONE:

HOME: () _____ **WORK:** () _____

CELL: () _____

E-MAIL ADDRESS: _____

MARITAL STATUS: _____

CHILDREN: _____

DATE OF BIRTH: _____

PLACE OF BIRTH: _____

EDUCATION: (list degrees, major, school attended and year graduated)

3. _____ Immediate relative or guardian of an adult with a mentally impairing developmental disability who cannot advocate for himself/herself.

I meet this requirement because my relative has a mentally impairing developmental disability. Please state your relationship to the person with a mentally impairing developmental disability and describe his or her disability and when it began:

4. _____ An immediate relative or guardian of an institutionalized or previously institutionalized individual with a developmental disability or an individual with a developmental disability who resides or previously resided in an institution. Please complete section a or section b.

_____ a. I meet this requirement because I am the immediate relative or guardian of an institutionalized individual with a developmental disability. Please explain: a) your relationship to the individual; b) his or her disability and when it began; c) whether the individual lives in an institution or previously lived in an institution, and d) the name of the institution.

_____ b. I meet this requirement because I am an individual with a developmental disability who resides in or previously resided in an institution. Please explain: a) your disability and when it began; b) whether you live in an institution now or lived in one in the past; c) the names of the institution; and d) if you no longer live in an institution, how long ago you moved.

5. _____ Representative from a county board of mental retardation and developmental disabilities. Name of organization: _____

6. _____ Representative from a private agency serving persons with developmental disabilities. Name and address of private agency: _____

Types of services: _____

7. _____ Representative from a private nonprofit organization concerned with services for persons with developmental disabilities.

Name and address of organization: _____

How is the organization concerned with services for persons with developmental disabilities?

NOTE: ONLY CATEGORIES 1, 2, AND 4 ARE OPEN THIS YEAR.

LETTERS OF RECOMMENDATION

Please submit two (2) letters of recommendation. List below the names of the two individuals who will be sending the letters.

- 1) _____
- 2) _____

RESUME

Please send resume or vita in addition to this application form.

Please return this application form [original and three (3) copies] and other requested material by June 30, 2009, to the following address:

Nominating Committee
Ohio Developmental Disabilities Council
8 East Long Street, 12th Floor
Columbus, Ohio 43215

EQUAL APPOINTMENT OPPORTUNITY INFORMATION

The Ohio Developmental Disabilities Council requests that you supply the information below in order to assist our efforts in regards to appointment. Your response is **VOLUNTARY** and will not in any way affect the processing of your application. This sheet will be processed separately and will not become part of your application. **IT WILL BE USED FOR STATISTICAL PURPOSES ONLY.**

NAME:

First, Middle, and Last

COUNTY OF RESIDENCE:

DATE OF BIRTH:

Month, Day and Year

RACE/ETHNIC GROUP:

- White
 Black
 Hispanic
 American
 Indian/Alaskan Native
 Asian/Pacific Islander

SEX

- Male
 Female

How did you find out about the vacancy(ies) you are applying for?

OHIO DEVELOPMENTAL DISABILITIES COUNCIL RESPONSIBILITIES OF MEMBERS

EXPECTED

1. Attend two (2) days of meetings, six (6) times a year. Most of the meetings are in Columbus.
2. Attend Council's Annual Conference and Legislative Event.
3. Participate in two (2) Committees of Council which meet during the regularly scheduled Council meetings.
4. Participate in new member Orientation sessions held during regularly scheduled Council meeting time.
5. Prepare for Council and Committee meetings by reading monthly information mailing.
6. Advocate for Council's Mission and Philosophy.
7. Participate in the development of Council positions on matters of public policy.
8. Have the ability to communicate either by voice, interpreter, signing, augmentative communication device such as a Touch Talker or Word Board.
9. Participate in at least one (1) grant review panel for the purpose of awarding DD Council funds.
10. Read and respond to action alerts.
11. Consult with Council staff as needed.

VOLUNTARY

1. Serve on various Council ad hoc groups.
2. Represent Council at selected state or local events.
3. Assume role of Committee Chair, if elected.
4. Mentor a new Council Member.
5. Provide information to legislators, federal and state.
6. Share information between council and other organization, as appropriate.
7. Serve on groups external to Council.
8. Participate in visits to Council projects with Council staff.