

OHIO DEVELOPMENTAL DISABILITIES COUNCIL

COMPETITIVE GRANT PROPOSAL EVALUATION

GRANT NO: _____ TOTAL SCREENING POINTS: _____

APPLICANT: _____

APPROVE: _____ DISAPPROVE: _____

Guidelines for Assigning Points:

Points Awarded up to:	Weak (As low as 0)	Adequate	Outstanding
45	0-15	16-30	31-45
15	0-5	6-10	11-15
10	0-2	3-8	9-10
5	0-1	2-3	4-5

Weak- Undefined, lacking, vague, does not clearly state objectives or goals.

Adequate – Enough, sufficient, suitable, provides language defining how they will provide, improve, or expand outreach efforts with measurable goals or objectives.

Outstanding – Prominent, distinguished, beyond sufficient, built in a self-correcting method for quality improvement.

QUESTION 2: QUALIFICATIONS OF AGENCY AND PERSONNEL

POINT RANGE: 0-5

POINTS: _____

Applicants have been asked to describe their qualifications to complete the project and also to identify their philosophy and mission. Reviewers are also encouraged to incorporate the supplemental materials provided (i.e.: letters of recommendation, resume, etc.) to determine the following:

- Is the applicant qualified or experienced to complete the goals and activities?
- Are the mission and philosophy consistent with Council's mission and philosophy?

Reviewer's Comments:

Reviewer's Recommendations:

QUESTION 3: PROJECT AND PROJECT ACTIVITIES

POINT RANGE: 0-45

POINTS: _____

This section is the heart of the proposal. Tell us how you plan to accomplish the goal of the project and meet each objective in the Project Description. Explain your strategy to verify data. Describe what impact your activities will have on people with developmental disabilities.

Reviewers may wish to consider the following questions:

- Does the application satisfactorily describe the impact of activities of the project will have on people with developmental disabilities.
- Does the application explain the strategy to verify data regarding the goal of the project and the outcome statements?

Reviewer's Comments:

Reviewer's Recommendations:

QUESTION 4: OUTREACH TO THE UNSERVED AND UNDERSERVED

POINT RANGE: 0-15

POINTS: _____

Applicants have been asked to address several pieces of information:

- 4.1 Who are the unserved/underserved population(s) in your project area?
- 4.2 Identify the unserved/underserved population(s) you plan to serve?
- 4.3 Describe their needs and any barriers to service.
- 4.4 Describe the affirmative or proactive outreach activities you will perform. What are the expected outcomes?
- 4.5 List key community people/organizations you will work with to serve the unserved/underserved population(s).
- 4.6 What are your plans to sustain outreach activities?
- 4.7 How will you measure progress towards your outreach goals?
- 4.8 What process will you use to address unforeseen barriers?
- 4.9 To the extent possible, describe how this project will identify and report disparities among the populations you plan to serve, including, but not limited to, culturally and linguistically diverse backgrounds.

Reviewer's Comments:

Reviewer's Recommendations:

QUESTION 5: INVOLVEMENT OF INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES AND THEIR FAMILIES.

POINT RANGE: 0-15

POINTS: _____

In your judgment, does the applicant's response describe how implementation of the proposal will involve individuals with developmental disabilities and/or family members in the project activities in both paid and unpaid roles?

Reviewer's Comments:

Reviewer's Recommendations:

QUESTION 6: PROJECT WORK PLAN

POINT RANGE: 0-10

POINTS: _____

The applicant has been asked to complete a Project Work Plan that describes the activities they plan to execute in the first year of their project.

Reviewers should consider the following:

- Is each required goal and outcome addressed? Are the goals and outcomes satisfactory?
- Is each activity relevant to the objective they are listed under?
- Does the application adequately describe who will be responsible for each activity and a timeframe for completion?
- Does the application include appropriate performance measures and targets?

Reviewer's Comments:

Reviewer's Recommendations:

QUESTION 7: BUDGET AND BUDGET EXPLANATION

POINT RANGE 0-5

POINTS: _____

Is the proposed budget consistent with the goals and activities identified in the project? Does the justification for each item include how amounts were determined?

Reviewer's Comments:

Reviewer's Recommendations:
