

## Clear Language Subcommittee

### Agenda

Monday, August 17, 2020

2:00-3:30 pm

Join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/DDCouncil/august-2020-clear-language-subcommittee>

Dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

**Access Code:** 232-946-613



1. Call meeting to order



2. Ask for introductions



3. Count members for a quorum



4. Approve minutes



5. Follow agenda items

a. Meeting format

b. Clear Language Handbook

c. Executive Summary of State Plan



6. Announcements



7. Adjourn

**Next meeting:** TBD

**Contact:** Leslie Paull