

## **Executive Committee**

July 10, 2020

Virtual Meeting via - GoToMeeting

July 10, 2020

11:00 a.m. – 11:30 a.m.

## **Minutes**

### **Members Present**

- X Joanna 'Jo' Spargo, Chair
- X Rhonda Rich, Vice Chair
- X Jean Jakovic, Secretary
- X Rachel Rice – Children/Health
- X Jill Radler – Community Living
- Shannon Komisarek – Employment
- James Plasencia - Leadership
- X Paula Rabidoux - Outreach
- Lori Kershner – Public Policy
- X Rochelle Hall-Rollins – Technology/Communication

### **Staff Present**

- X Carla Cox
- X Carolyn Knight
- X Rebecca Bates
- X Leslie Connelly
- X Gilbrina Dillon
- X Gary Groom
- X Paul Jarvis
- X Robin Shipp
- X Kim Shoaf

### **Guests Present**

- X Eric Rathburn

## I. Call to order and introductions

Jo Spargo, Chair, called the meeting to order at 11:01 a.m. with introductions.

## II. Approval of the meeting minutes

Chair Spargo approved the March 4, 2020 Executive Committee minutes with no objections.

## III. Continuation Grant Review – Employer Engagement – Leslie Connelly

- Chair Spargo turned the meeting over to Leslie Connelly to discuss the continuation grant review for Employer Engagement. Leslie provided the committee with a summary of the activities as outlined in the grant checklist. She indicated that the grantee was following through with the activities as planned even with the onset of COVID-19. They have revamped many of their activities virtually and have been yet successful. Leslie stated that goals and objectives for the upcoming year are on target as well as their strategies for the un/underserved.

Leslie asked the committee if there were any questions or concerns. None were received and she proceeded by stating she had no program conditions and turned it over to the fiscal staff for conditions. Gary Groom then provided fiscal conditions for the grant.

- Chair Spargo asked for a motion to approve the Employer Engagement Continuation Grant with conditions. Rochelle Hall-Rollins **moved** to approve the Employer Engagement grant for another year as stated. Paula Rabidoux seconded; **motion** passed.

## IV. Announcements

- A. Chair Spargo informed the Executive Committee that Carolyn Knight informed her earlier that Director Davis would not be able to

attend the Full Council Meeting and that we would not have a quorum and would have to cancel the meeting after all. Paul Jarvis interjected that Jean Jakovic confirmed that she would be able to attend Full Council making a quorum available for the meeting. Therefore, the Full Council Meeting was going to move forward as planned.

B. Paula Rabidoux asked about the Executive Committee Meeting in September and if there would be one. Carla Cox informed her that a meeting would be held in September, but not sure when and it would be virtual if held. Carolyn Knight confirmed that the September meeting would be virtual, due to circumstances surrounding COVID-19.

## **V. Adjournment**

Chair Spargo asked for a motion to adjourn the meeting.

- Rochelle Hall Rollins **moved** to adjourn, Rhonda Rich seconded, all agreed.
- The meeting adjourned at 11:19 a.m.

**Next meeting:** TBD

**Contact:** Carla Cox