

## **Executive Committee**

September 12, 2019  
Embassy Suites-Dublin  
5100 Upper Metro Place  
Dublin, Ohio 43017  
5:10pm - 5:45pm

## **Minutes**

### **Members Present**

- X Joanna 'Jo' Spargo, Chair
- X Karen Kerr, Vice Chair
- X Dara Walburn, Secretary
- X Sue Willis - Leadership
- X Paula Rabidoux - Outreach
- X Karen Kerr – Children/Health
- Shannon Komisarek – Employment
- X Jill Radler – Community Living
- X Dara Walburn – Public Policy
- X Rochelle Hall-Rollins – Technology/Communication

### **Staff Present**

- X Carla Cox
- X Carolyn Knight
- X Paul Jarvis

### **Other Council Members Present**

- X Brenda Brandon

### **Guests Present**

- X Beth Graham

X Mark Seifarth

**I. Call to order and introductions**

Jo Spargo, Chair, called the meeting to order at 5:11 p.m. with introductions.

**II. Approval of the meeting minutes**

Chair Spargo asked for a motion to approve the July 11, 2019 Executive Committee minutes.

- Jill Radler moved to approve the minutes.
- Karen Kerr seconded.
- July 11, 2019 minutes were approved and motion passed. Jill Radler, Paula Rabidoux and Rochelle Hall-Rollins abstained.

**III. Continuation Grant Review – DD Awareness & Advocacy Day – Paul Jarvis**

- Chair Spargo turned the meeting over to Paul Jarvis to discuss the continuation grant review for DD Awareness & Advocacy Day. Paul presented to the committee, a summary of the activities and success of the 2018 DD Awareness & Advocacy Day held by the current grantee, Ohio Provider Resource Association. He highlighted that the grantee would contact county boards that were not contacted in the past as their Outreach goal. They also chose to increase their number of attendees to 500 with no add-ons. Paul concluded overall that he was pleased with the grantee's performance and recommended they continue for another year. There were no program or fiscal conditions identified for this grant.

- Karen Kerr **moved** to approve the DD Awareness & Advocacy Day grant for another year as stated. Sue Willis seconded, **motion** passed.

#### IV. Discretionary Fund Requests

- A. Guernsey County Board of DD, discretionary fund request for \$8,200 to support training in Trauma Informed Care in Guernsey, Muskingum and Tuscarawas counties.

Chair Spargo asked for a motion to approve the discretionary fund request for Guernsey County Board of DD.

- Rochelle Hall-Rollins **moved** to approve discretionary fund request for the Guernsey County Board of DD for \$8,200 to support training in Trauma Informed Care in Guernsey, Muskingum and Tuscarawas counties.
  - Sue Willis seconded it and **motion** passed.
- B. Ohio SIBS discretionary fund request for \$10,000 to support the 2019 Ohio SIBS Annual Conference which will be held November 1-2, 2019, at the Embassy Suites in Dublin, OH.

Chair Spargo asked for a motion to approve the discretionary fund request for Ohio SIBS.

- Paula Rabidoux **moved** to approve discretionary fund request for \$10,000 to support the 2019 Ohio SIBS Annual Conference which will be held November 1-2, 2019, at the Embassy Suites in Dublin, OH.
- Jill Radler seconded it and **motion** passed.

Paula Rabidoux informed the committee that the Ohio SIBS also has access to development funds set up

specifically for Ohio Sibs through Nisonger Center. They should contact Karel Smith to access the funds.

## **V. Announcements**

A. Carolyn Knight informed the Executive Committee that Council received an additional \$78,000 in funds from Puerto Rico, which was unable to spend their federal allocation. Puerto Rico's funds were distributed by the federal authorities to all Councils across the country.

## **VI. Adjournment**

Chair Spargo asked for a motion to adjourn the meeting.

- Karen Kerr **moved** to adjourn, all agreed.
- The meeting adjourned at 5:36 p.m.

**Next meeting:** May 7, 2020

**Contact:** Carla Cox