

Outreach-Unserved-Underserved  
 Doubletree Hotel—Newark, Ohio  
 50 N. 2<sup>nd</sup> Street  
 September 13, 2018  
 11:25 – 12:55 p.m.  
 Notes taken by Ken Latham

Mission Statement

To conduct outreach activities to identify individuals with developmental disabilities and their families who otherwise might not come to the attention of the Council and assist enable individuals and families to obtain services, individualized supports and other forms of assistance including access to special adaptation of generic community or specialized services.

**Members of the Outreach Committee**

Name	Present
Paula Ravidoux, Chairperson	X
Mindy Vance, Vice Chairperson	
Michael Schroeder, Special Advisor	X
Vickie Jenkins	X
Marcella Straughter	X
Jill Radler	
Rochelle – Rollins	X
Joanna Spargo	X
Kellie Brown	X
Brenda Brandon	X
Karen Kerr	X
Jean Jakovlic	X
Councilmembers/Non- Voters~~~~~	
Christine Brown	X
Bobbie Burke	X
Victor Wilson	X
Michael Richards	X

**Guests**

Tonya Hitchins	X
Kim Bates	X
Deborah Pennington	X
Kraig Walker	X

**Staff**

Name	Present
Fatica Ayers	X
Carla Cox	X
Gilbrina Dillon	X
Carolyn Knight, Executive Director	X
Ken Latham	X
Robin Shipp	X
Lisa Wilkerson	X

**I. The Meeting was called to order at 11:40 by Council Chairperson Paula Rabidoux.**

A. Introduction of Attendees

**I. Approval of July 12, 2018 Outreach Minutes**

**B. Minutes Approved---Second by Marcia Straughter**

**C. Abstained-----Paula Rabidoux**

**II. Comments and Remarks for September 13, 2018**

1. Fatica Ayers explains to the outreach committee that there will be a Grantee Gathering on October 31, 2018. This event will give Grantees an opportunity to network and learn about the grant activities they perform in their projects.
2. On November 1, 2018 staff will be involved in performing council's continuation grant reviews on all grant projects.
3. Paula Rabidoux talked briefly about the Language Assistance and Implementation Plan. The Language that all or most states have and use as guidelines use to address Limited English Proficiency in the states' population. The Supreme Court of Ohio is the Author of Ohio's document. Bruno Romero is the Administrator of the Court Programing.
4. Ken Latham passed out council outreach brochures that the committee was not familiar with in the printed materials. "The Impact of Our Work" "Community Outreach Folders" and discussed future new initiatives for treating People with Developmental Disabilities.

**Agenda Item 1. Tonya Hitchins, SSA Director, (Services & Support Admin.)  
Gurnsey County, Presentation-----Staff Training Impact**

Staff Training, Best Practices, Appalachian Cultural  
Non-Judge-mental Attitudes  
Staff Sensitivities  
Results when hands on practices are applied

Tonya Hitchins is a staff person from Guernsey County, County Board. She works for Kellie Brown who is a Councilmember.

Tonya gave a presentation to the outreach committee concerning Best Practices reached by their staff learning technics during a training session at their office. The technics learned by staff made interaction with the Appalachian population more conducive to receive the services and support they attempt to deliver in the community. The Training topics included:

**Best Practices:**

- Being open minded about the social conditions of the population you serve.
- Never make them feel that their condition are beneath yours while receiving services.
- Build trust with clients while finding common ground.
- How can we help?
- More home visits.

**Results of Training:**

- Increased staff production
- Staff attitude change
- Better Outreach and interaction
- Inviting teachers to go on Home visits.

**No further business.**

**Meeting adjourned 12:55**

Move to adjourn the meeting----Rochelle Rollins, seconded by Marci Straughter.

